

Code Enforcement Division
1990 Barret Court, Suite B
Henderson, KY 42420
Phone: (270) 831-1277
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CITY OF HENDERSON
PERMIT APPLICATION
Billboard



PERMIT REQUIREMENTS

____ SITE PLAN WITH SURVEYOR CERTIFICATION SHOWING:

- A) Exact location of sign from property lines
- B) Distance to nearest billboard on each side of street
- C) Accurate boundaries of lot
- D) Location of buildings, parking lots, driveways and landscaped areas
- E) Engineering structural plans including elevation and plan views showing heights above grade level, dimensions, spacing between faces, and degree of agree for V-type signs.

____ Legal description of boundary of property where billboard is to be located

____ Consent of owner of site for billboard placement

NOTE: The outline of the pole and extreme limits of the billboard must be clearly indicated on the site at the time of application, prior to inspection of the site.

CONTRACTOR REQUIREMENTS

____ Henderson Occupational License Number _____ Workman's Comp _____ Affidavit _____

I. Building Location

Address _____ - OR - Parcel ID # _____

II. Contact Information

Applicant _____
Billboard Lessee Name _____ Email _____
Address _____ Phone # _____

Building Owner _____
(If different than Name _____ Email _____
Applicant) Address _____ Phone # _____

General Contractor _____
Name _____ Email _____
Address _____ Phone # _____

III. Project Description

Number of faces: _____ Est. Cost of Construction \$ _____
Square footage each face: _____
Total square feet: _____

VI. Affirmation Statement

The owner of this building and undersigned do hereby covenant and agree to comply with all the applicable regulations pertaining to building, zoning and to construct the proposed building or structure to make the proposed change or alteration in accordance with the plans and specifications submitted herewith and certify that the information and statements given on this application, drawings and specifications are, to the best of my knowledge, true and correct, and that the proposed change or alteration will not alter the existing drainage patterns.

Application by _____ Date _____
Owner or Agent's Signature

For Office Use		
Zone: _____	PID#: _____	Flood Plain: __ Yes __ No
Permit Type: _____		Variance/CUP: __ Yes __ No
Permit #: _____		Fee: \$ _____