

Code Enforcement Division
1990 Barret Court, Suite B
Henderson, KY 42420
Phone (270) 831-1277
Fax (270) 831-1271

CITY OF HENDERSON PERMIT APPLICATION

Sign Permit Application

For Office Use

Permit Number _____
Date Issued _____
Permit Type _____
Jurisdiction: State _____ Local _____
Zone _____ Use _____

APPLICANT – Please complete entire application

APPLICATION DATE: _____

I. Sign Location and Cost

Address _____

Cost of Sign \$ _____

II. Contact Information

Building Owner:

Name _____

Phone Number _____

Address _____

Add. Phone Number (Cell) _____

City, State, Zip _____

Contractor:

Name _____

Phone #'s _____

Address _____

City, State, Zip _____

Henderson Occupational License Number _____

Workman's Compensation _____ Affidavit _____

III. Permit Information

A. Freestanding Sign

Height _____ Width _____ Total Square Footage _____ Height from Ground to Top _____

PERMIT REQUIREMENTS

- ____ Site plan drawn to scale showing proposed sign in relation to the existing right-of-way lines, property lines and easements
- ____ Copy of proposed sign face
- ____ For existing sign face modification, include above information for the existing sign and the proposed modification

B. Building Mounted Sign

Height _____ Width _____ Total Square Footage _____

Number of other signs on building _____ Total square footage of other signs _____

Length of wall sign is to be on _____ Height of wall sign is to be on _____ Total square footage of wall _____

PERMIT REQUIREMENTS

- ____ Elevation drawing showing length, width and location of all existing signs along with location of proposed sign
- ____ Copy of proposed sign face

IV. Affirmation Statement

The owner of this structure and undersigned do hereby covenant and agree to comply with all the applicable regulations pertaining to building, zoning and to construct the proposed sign or modifications in accordance with the plans and specifications submitted herewith and certify that the information and statements given on this application, drawing and specifications are, to the best of my knowledge, true and correct.

Application by _____
Owner or Agent's Signature

Date _____